

Petition for Reinstatement or Reconsideration

Definitions:

Reinstatement: A request that the POST Council reactivate a certification (or certifications) previously **revoked** by the Council.

Reconsideration: A request that the POST Council approve an application for certification that was previously **denied** (for individuals who have never held a certification).

Reinstatement/Reconsideration Requirements

In accordance with **POST Rule 464-18-.01**, you may only petition the Georgia POST Council after a **minimum of two (2) years / twenty-four (24) calendar months** has passed in a revoked, surrendered, or denied status.

***IMPORTANT:** Persons convicted of a felony offense may still petition the Council for reinstatement; however, under Georgia law, they may not be certified peace officers.

Step-by-Step Online Application Process

Step 1: Submit Your Administrative Payment

1. Navigate to the [Georgia POST Online Payment Portal](https://www.gpostc.org/order.php) (<https://www.gpostc.org/order.php>).
2. Select the **\$400.00** option labeled "**Processing Petitions for Reinstatement/Reconsideration Application**".
3. Complete your payment and **save a PDF copy of your digital receipt**. You will be required to upload this during the application process.

Step 2: Log into the POST Data Gateway

1. Go to the [POST Data Gateway Portal](https://www.gpostc.org/login.php) (<https://www.gpostc.org/login.php>).
2. Log into your personal account using your existing credentials.
3. *If you forgot your login, use the "Forgot User Name or Password" utility to recover your profile via your registered personal email.*
4. Email Georgia POST at helpdesk@gapost.org to "request access to the Reinstatement/Reconsideration application".
5. You will receive a return notice when access has been granted to start the application process.

Step 3: Complete the Online Digital Form

1. Navigate to the **Applications cadre** on your dashboard and open the **Digital Petition for Reinstatement/Reconsideration Form**.
2. Complete all electronic fields:
 1. **Personal Demographics:** Your Full Name, Current Address, Telephone Number, and Social Security Number.
 2. **Digital Acknowledgment:** Electronically sign and date the built-in Acknowledgment Section.

Step 4: Upload Mandatory Supporting Documents

You must upload the following files (in PDF or standard image formats) directly into the portal attachment fields before submitting:

1. **Written Petition Statement:** A clearly written, signed, dated, and notarized statement detailing the reasons why your certification should be restored or why your application should be reconsidered.
2. **Required documents:** You must upload your birth certificate, education background, driver's history, signed physician's affidavit, and military background (if applicable).
3. **Fingerprints:** Use the following link to complete your fingerprint submission: <https://gapost.org/wp-content/uploads/2025/03/Fingerprinting-Instructions.pdf>
4. **Photo:** Upload a digital photograph of yourself. Photos must be capable of resizing and taken within the last 6 months. The photo must feature a plain white or off-white background. You must face the camera directly with a neutral expression and remove your eyeglasses. Do not wear uniforms, hats, or headbands.
5. **Character & Evidence Documents:** Upload any character references, witness statements, or official documents you wish the Council to review.
6. **Proof of Payment:** Upload the PDF receipt received from Step 1.

What Happens Next? (The Review Process)

- **Agenda Placement:** Once submitted, your complete digital application will be reviewed and queued for the [POST Certification Committee agenda](https://gapost.org/about-post/meetings/) (<https://gapost.org/about-post/meetings/>).
- **Committee Schedule:** The Certification Committee **meets only four (4) times per year**. Because of scheduling and agenda deadlines, a significant amount of time may pass between your submission and your hearing date. Your case will be scheduled for the first available meeting after your eligibility date.
- **Official Notification:** When the agenda is finalized, you will receive notification via **certified mail** confirming the exact date, time, and location of your meeting (typically sent 6 to 8 weeks in advance).

- **Mandatory Appearance:** You and your legal representative (if you retain one) must personally appear before the Certification Committee.
- **Full Council Vote:** The Committee will make a recommendation to the full Georgia POST Council at their next available meeting. The Council will then cast a final vote to approve or deny your petition.

Note on Denials: If the Council denies your petition, you are barred from presenting a new petition until **two (2) years (24 calendar months)** have passed from the official date of denial.

References

The following references are available on the POST website (gapost.org):

- POST Rule 464-18 – Petitions to Council
- O.C.G.A. §35-8-7.1 – Authority of Council
- O.C.G.A. §35-8-8 – Requirements for Certification
- O.C.G.A. §35-8-17 – Failure to Comply
- POST Rule 464-3 – Officer Certification