

Georgia POST Data Gateway Gender Change Instructions

1. Go to your Demographics page.

[Start](#) | [Training](#) | [Application](#) | [Demographics](#) | [Help](#) | [Logout](#)

Peace Officer Training and Certification Start Page

2. Scroll down and click on Demographic Details.

[Demographics Details](#)

Career Certifications | [Supervisory Certificate](#) ▼ | [Apply for](#)

3. Scroll down and click Apply for Gender Change.

[Apply for Legal Name Change](#) | [Apply for Legal Gender Change](#)

4. Confirm your current Personal Information is correct and click Save and Continue. You will enter your new legal gender on the next page.

[Save and Continue](#)

Required fields are highlighted and marked with *

5. Complete the Gender Change information, including the required explanation, and click Update.

Gender Change

A person may have the gender designation on their Georgia POST demographics page changed after a gender reassignment operation upon the presentation in application of either a court order reflecting such change, or a physician's letter certifying such change. The letter or court order shall state the person's name and date of birth, and the date of gender reassignment operation, as well as other identifying information.

Gender to Assign

Explanation *

This field is required.

6. Click Supporting Documentation. Upload the required supporting document(s) which must be an amended birth certificate or a letter from a physician stating the transition is complete.

Application Section Progress

For JOHN Q OFFICER.

Status : Pre Submit

Personal Information

Gender Change

Supporting Documentation

Required Uploaded Documentation

Proof of Gender Change Reason * No file chosen None

Miscellaneous Uploaded Documentation

Description No file chosen

Uploads of proof that the required training has been made up or uploads of other necessary documents, such as certificates of completion, physician's excuses (must include dates of treatment & release to full and unrestricted duty date), or military documents (DD214 or military orders),

7. Click Confirmation and then click Continue.

Confirmation

100% Overall Completion Rate

Personal Information **Gender Change**

JOHN Q OFFICER

8. Click Submit and Continue on the Candidate Attestation page.

Candidate Attestation

I have personally reviewed this application regarding ALL INFORMATION provided by me. I attest and affirm that the information provided in this application is complete and correct to the best of my knowledge.

Application to be completed on March 27, 2026 at 11:16 am

Required fields are highlighted and marked with *

9. A Gender Change application does not require agency attestation.