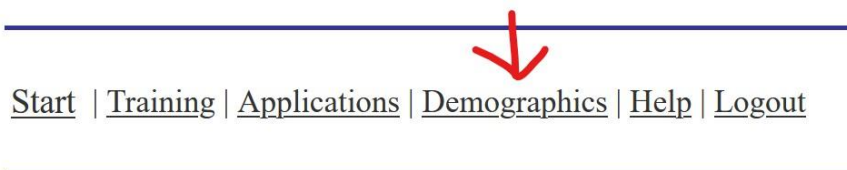


How Do I Correct My Application in the Georgia POST Data Gateway?

Page 1 of 2

1. If your application has errors or the person processing your request needs more information, you will receive an email notification that your application has been placed in an Awaiting Corrections status.
2. Log into the [POST Data Gateway](#).
3. Click on Demographic to pull up your POST record.



4. Scroll down to the correct Applications for Certification section and click on the Application button.

Applications for Basic Certifications

Action	Certification	Status
Application	UNKNOWN BASIC CERTIFICATION	Awaiting Corrections

5. Click on Approval Information in the left side menu to see comments regarding what needs to be corrected or answered. Make any needed corrections to your application. Answer questions in the Action field and click the Add Record button.

Application Section Progress

For IMA GREAT OFFICER

Status : Awaiting Corrections

Personal Information

Application Fees

Waiver

Supporting Documentation

Confirmation

Attestation

Approval Information

Approval Information

Date	Time	User	Action
January 13, 2023	12:20 pm	IMA OFFICER	Candidate Attested
January 13, 2023	12:31 pm	GENA ADAMS	Agency/Academy Attested
January 13, 2023	12:31 pm	GENA ADAMS	All missed training must be made up.

Action *

Add Record

Required fields are highlighted and marked with *

How Do I Correct My Application in the Georgia POST Data Gateway?

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- Click Attestation in the left side menu to reattest your application.

Application Section Progress

C050591

For IMA GREAT OFFICER

Status : Pre Submit

Personal Information

Application Fees

Waiver

Supporting Documentation

Confirmation

Attestation

Approval Information

Candidate Attestation

I have personally reviewed this application regarding ALL INFORMATION provided by me. I attest and affirm that the information provided in this application is complete and correct to the best of my knowledge.

Application to be completed on January 13, 2023 at 9:17 am

-- Or --

Return for corrections

Reason for Return*

Required fields are highlighted and marked with *

- Notify your agency administrator that your application is ready for them to reattest.

For IMA GREAT OFFICER

Status : Candidate Attested

Personal Information

Application Fees

Waiver

Supporting Documentation

Confirmation

Attestation

Candidate Attestation Performed on January 13, 2023 at 12:20 pm

Agency Attestation not yet performed.

Affiliated agency will have the ability to attest upon application completion and candidate attestation.

January 13, 2023 at 12:31 pm

Required fields are highlighted and marked with *

- If you are not currently employed, contact the POST Council Help Desk at 770-732-5604 or helpdesk@gapost.org to complete the Agency Attestation.
- Once your Candidate Attestation and Agency Attestation has been completed, your application will be returned to processing. You will be notified if your application has been approved.