

How Do I Register as a New User in the Georgia POST Data Gateway?

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1. Go to the [POST Data Gateway](#) login screen.
2. Click on Register Now under the New User section.



3. Enter your personal information in the New User Registration form.
 - Items marked with a red asterisk are required.
 - You must use your legal name.
 - Click Submit Registration when you are finished.

You must use your legal name in the registration.

First Name*	<input type="text" value="Ima"/>
Middle Name*	<input type="text" value="New"/> or specify <input type="text" value="I have a middle name"/>
Last Name*	<input type="text" value="User"/>
Suffix (if applies)	<input type="text" value="Select One"/>
Social Security Number*	<input type="text" value="123"/> - <input type="text" value="45"/> - <input type="text" value="6789"/>
Date of Birth*	<input type="text" value="01"/> / <input type="text" value="01"/> / <input type="text" value="2001"/> (mm/dd/yyyy)
Verify First Name*	<input type="text" value="Ima"/>
Verify Middle Name*	<input type="text" value="New"/>
Verify Last Name*	<input type="text" value="User"/>
Verify Suffix (if applies)	<input type="text" value="Select One"/>
Verify Social Security Number*	<input type="text" value="123"/> - <input type="text" value="45"/> - <input type="text" value="6789"/>
Verify Date of Birth*	<input type="text" value="01"/> / <input type="text" value="01"/> / <input type="text" value="2001"/> (mm/dd/yyyy)
Personal Email*	<input type="text" value="imanewuser@personalemail.com"/>
Verify Personal Email*	<input type="text" value="imanewuser@personalemail.com"/>
Work Email	<input type="text" value="imanewuser@workemail.org"/>
Verify Work Email	<input type="text" value="imanewuser@workemail.org"/>

Security Questions

Please select two different questions and provide answers.

<input type="text" value="Mother's Maiden Name"/>	Answer*	<input type="text" value="Sample"/>
<input type="text" value="First Car"/>	Answer*	<input type="text" value="Pinto"/>

Upon verification of your date of birth and social security number you will be emailed a valid username and password.

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- If you receive the following NOTICE, you already have a POST Data Gateway account. Clicking Continue will trigger the system to send your user name and password to the email we have on file for you.

NOTICE: POST has records on file that match your personal information. We will send a user name and password to imanewuser@personalemail.com. Please click continue to complete registration.

Continue

If you receive the NOTICE below, you do not have a POST Data Gateway account. Clicking continue will send your user name and password to the email account you entered on the previous registration page.

NOTICE: POST has no records on file that match your personal information. According to our records you have never been registered or certified by POST. If this information is correct, please continue and we will send a user name and password to imanewuser@personalemail.com. Please click continue to complete registration.

Continue

- Fill out your demographic information. Items marked with a red asterisk are required.

Thank you Ima. Please provide the following demographic information to complete registration.

Race * Two or More Races (Not Hispanic/Latino) ▼

Height * 5 ft 10 in

Weight * 170 lbs

Hair Color * Brown ▼

Eye Color * Brown ▼

Sex/Gender * ☐ Male ☒ Female

Current Home Address:

Street * 123 S. Main Street

City * Town

State * Georgia ▼

Zip Code * 33333 -

Primary Telephone * (678) 555 - 5555

Cell Telephone (470) 555 - 5555

Other Telephone () -

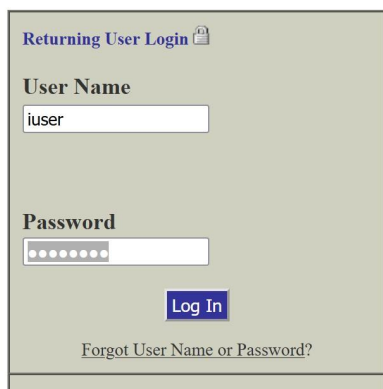
Continue

**The creation of your user profile may take some time.
Do not click the Continue button more than once or press F5 to hurry the process.**

- You have successfully created your Georgia POST Data Gateway account. Click Continue.

New user iuser for IMA USER added as an Officer
Please click continue to proceed.

7. Sign in with the user name and temporary password the system emailed to you.



The image shows a 'Returning User Login' form. It has a title 'Returning User Login' with a small icon. Below the title are two input fields: 'User Name' with the text 'iuser' and 'Password' with masked characters. A 'Log In' button is positioned below the password field. At the bottom, there is a link that says 'Forgot User Name or Password?'.

8. Click Change Password to update your password.

[Peace Officer Training and Certification Start Page](#)

Logged in as IMA NEW USER with the security level of an Officer

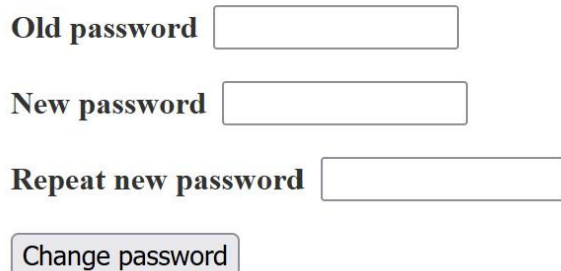
**You are currently logged on with a temporary password.
Change your password now to avoid user profile lock out.**

[Change Password](#)

[Logout](#) | [Profile](#)

9. Enter the temporary password in the Old Password field. Create a New Password and verify it by re-entering it in the Repeat New Password field. Click Change Password.

Changing password



The image shows a 'Changing password' form. It contains three input fields: 'Old password', 'New password', and 'Repeat new password'. Below these fields is a 'Change password' button.

10. You have successfully set up your account.

Changing password

Password changed successfully.

[Logout](#) | [Profile](#)